



D.D. CHOKSI COLLEGE OF SECONDARY EDUCATION

VIDYAMANDIR TRUST, PALANPUR

Minutes of the Meeting

Date: 17 November 2017

Venue: Staff Room

Time: 11:30a.m.

The meeting of IQAC was held under the chairmanship of Dr. Neelu Ghosh on 17 November 2017 in which following agendas were discussed :

Agenda of the meeting:

1. To welcome the newly appointed members of IQAC
2. To organize Fun Fair for the students
3. To discuss the celebration of Platinum jubilee of Vidyamandir Trust
4. To encourage teachers to use more ICT.
5. To review the college results of Sem I and Sem IV in University Examination
6. To organize various co curricular activities for the development of the students
7. To organize educational tour for the students.
8. To plan for making proposal for ICSSR project.

Members present :


1. Chairperson – Dr. Neelu Ghosh (Principal)
2. Coordinator – Dr. Bharat Mali (IQAC Coordinator)
3. Member- Dr. Hasmukh Modi (Management representative)
4. Member- Mr. Shailesh Limbachiya (Administrative Officer)
5. Member- Mr. KannuBhai Prajapati (Trust Representative)
6. Member- Mr. Naresh Panchal (Alumni).

After the exchange of thoughts and ideas, the committee made the following resolutions:

1. To welcome the newly appointed members of IQAC
 - The IQAC coordinator welcomed the newly appointed members, appointed by the Principal.
2. To organize Fun Fair for the students
 - The IQAC has decided to inculcate the management and organizational skill in the Student-teachers. For this the members decided to have a Fun fair on 14th of November which will be conducted by the students themselves under the guidance of staff members.
3. To discuss the celebration of Platinum jubilee of Vidyamandir Trust
 - Vidyamandir is celebrating its 75th anniversary and to commemorate the event discussion was for its implementation by the Director Dr. Hasmukh Modi.



4. To encourage teachers to use more AV aids
 - To make the teaching more effective and interesting committee encourage the teachers to use the visualizer and touch screen computers.
5. To review the college results of Sem I and Sem IV in University Examination
 - The committee reviewed the University Exam results presents by the Principal. The committee expressed satisfaction over it gave valuable suggestions for improvement.
6. To organize various co curricular activities for the development of the students
7. To organize educational tour for the students.
 - For the overall development of the students and provide opportunity to the students to learn new cultures and explore new places an educational tour was organized by the members of IQAC.
8. To plan for making proposal for ICSSR project
 - Committee members plan for making proposal for ICSSR project.


Principal
D. D. Choksi College of
Sec. Education, Palanpur



Attendance of the Meeting –I held on 17 November 2017

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S.No.	Name of the Present Members	Signature
1.	Chairperson – Dr. Neelu Ghosh (Principal)	
2.	Coordinator – Dr. Bharat Mali (IQAC Coordinator)	
3.	Member- Dr. Hasmukh Modi (Management representative)	
4.	Member- Mr. Shailesh Limbachiya (Administrative Officer)	
5.	Member- Mr. KannuBhai Prajapati (Trust Representative)	
6.	Member- Mr. Naresh Panchal (Alumni).	