

D.D.CHOKSHI COLLEGE OF SECONDARY EDUCATION

Affiliated to IITE

VIDYAMANDIR TRUST, PALANPUR

Minutes of the Meeting

2021-22



Date: 6/12/2021

Venue: Staff room

Time: 1:00 pm

The meeting of IQAC was held under the chairmanship of Dr. Neelu Ghosh on 6th December 2021 in which following agendas were discussed:

Agenda of the meeting:

- Online and offline teaching strategies through blended mode using google meet, Webex, Microsoft teams, zoom etc.
- Online and offline exams.
- Proper conducting of co-curricular and co-scholastic activities
- NOC for appointments of Professors in English, Social Science, Gujarati, Mathematic and Science in process.

Members present:

- a. Chairperson – Dr. Neelu Ghosh (Principal)
- b. Coordinator – Dr. Bharat Mali (IQAC Coordinator)
- c. Member- Dr. Hasmukh Modi (Management representative)
- d. Member- Mr. Shailesh Limbachiya (Administrative Officer)
- e. Member- Mr. Kannu Bhai Prajapati (Trust Representative)
- f. Member- Mr. Naresh Panchal (Alumni).

After the exchange of thoughts and ideas, the committee made the following resolutions:

1. Offline and Online Teaching strategies

- a. Offline teaching strategies other chalk and talk were introduced. Innovative methodology including Models of teaching paradigms was successfully executed in the class

b. Online Teaching Strategies-For this Teachers and students were introduced to various techniques of video recording for an example using Filmora for digital teaching.



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2. Online and offline exams

a. It was big challenge on the part of teachers as well as students to face online viva exams as well as thereafter to appear for offline exam. Everything was conducted as per the guidelines of IITE and proper as well as timely execution was carried out.

3. Proper conducting of co-curricular and co-scholastic activities

- a. Looking at the significance of the microteaching skills for a teacher, a committee was formed to organize the microteaching competition so that students can inspire and understand the importance of microteaching.
- b. Holistic Wellbeing workshop-Conducted by Shakshi Mehta from Columbia University rejuvenated the entire faculties and student-teachers of the college.
- c. Duties were assigned to various faculties to train students for the competitions at Kalakunj.
- d. All kinds of Literary and Scholastic events like Sanskrit day celebration, Hindi day celebration, Essay writing Competition, Elocution, Debate, Science day etc were organized.
- e. Finishing School for student-teachers initiated by KCG Govt. of Gujarat was conducted and supervised under the constant administration of Shorab Negi, Principal and Faculty members.

8. NOC for appointments of Professors in English, Social Science, Gujarati and Science.

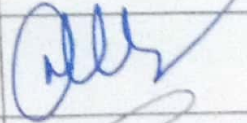
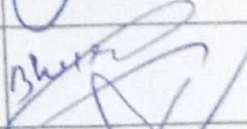
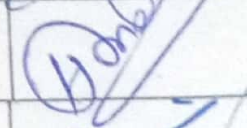

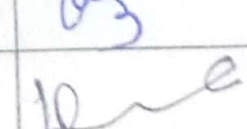
a. With lots of perseverance and insistence, after decade and half the college got NOC for appointments of Professors in English, Social science, Mathematics, Gujarati and Science.

Attendance of the Meeting

Date: 6/12/21

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Time: 1:00 pm

S.No.	Name of the Present Members	Signature
1.	Chairperson – Dr. Neelu Ghosh (Principal)	
2.	Coordinator – Dr. Bharat Mali (IQAC Coordinator)	
3.	Member- Dr. Hasmukh Modi (Management representative)	
4.	Member- Mr. Shailesh Limbachiya (Administrative Officer)	
5.	Member-- Mr. Kannu Bhai Prajapati (Trust Representative)	
6.	Member- Member- Mr. Naresh Panchal (Alumni).	