



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	DD CHOKSI COLLEGE OF SECONDARY EDUCATION
Name of the head of the Institution	Dr. Bharat .D.Dave
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02742-252285
Mobile no.	9428852627
Registered Email	principal_ddchokshibedcollege@vidyamandir.org
Alternate Email	onlyumangjoshi@gmail.com
Address	Vidyamandir Campus, taley Bagh., Near Meera Gate
City/Town	Palanpur
State/UT	Gujarat

Pincode	385001																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Semi-urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. J.A. Dabhi																		
Phone no/Alternate Phone no.	02742228581																		
Mobile no.	9726637716																		
Registered Email	drjadabhi15@gmail.com																		
Alternate Email	desaihetal712@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="http://ddchoksibedcollege.vidyamandir.org/home/download">http://ddchoksibedcollege.vidyamandir.org/home/download</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://ddchoksibedcollege.vidyamandir.org/home/download">http://ddchoksibedcollege.vidyamandir.org/home/download</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.71</td> <td>2009</td> <td>31-Dec-2009</td> <td>30-Dec-2014</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.71	2009	31-Dec-2009	30-Dec-2014
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.71	2009	31-Dec-2009	30-Dec-2014														
<b>6. Date of Establishment of IQAC</b>	17-Jun-2015																		
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <tr> <td>Quality initiatives by IQAC during the year for promoting quality culture</td> </tr> </table>		Quality initiatives by IQAC during the year for promoting quality culture																	
Quality initiatives by IQAC during the year for promoting quality culture																			

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Value added courses	16-Jul-2015 2	5
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Significant Activities and contributions made by IQAC Quality Assurance Initiative through Seminars: 1. Encouraging teachers to adopt constructivist teaching approaches in classrooms. 2. Encouraging faculty members to contribute publications to journals in International and National level. 3. Procuring Students Feedback. 4. Conduct academic audit from Oct 2014 to March 2015. Members of committee are, Principal, IQAC Coordinator In charge Examination Cell. 5. Encouraging Faculty members to participate in National and International level seminars.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
<p>To conduct the meeting of IQAC Organisation of Orientation Programme To Cater the needs of slow learners through remedial classes. To enrich Library To conduct academic audit of all subjects.</p>	<p>Conducted 2 meetings of IQAC in a year Help the students in developing knowledge and understanding towards B.Ed Curriculum. Remedial classes were conducted to improve the academic performance of Slow learners Purchased new Library Books as per revised curriculum Two meetings in each subject between academic audit committee and faculty members were held to discuss academic achievement and ways to improve the performance of students.</p>
<a href="#">View File</a>	
<p><b>14. Whether AQAR was placed before statutory body ?</b></p>	<p>No</p>
<p><b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b></p>	<p>No</p>
<p><b>16. Whether institutional data submitted to AISHE:</b></p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2015</p>
<p>Date of Submission</p>	<p>22-Oct-2015</p>
<p><b>17. Does the Institution have Management Information System ?</b></p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>All admissions are online. Application Forms for admission are uploaded on the website. Students are also selected in the Reserved Category this list is attached separately to ensure chances for them in Higher Education. Data required by the University is sent online based on the information drawn from the Application Forms for admission. Student information is available on the website. All relevant information regarding the college, notices and announcements are uploaded on the website. Marks obtained by students at all Internal examinations are entered into the college website by the teachers. Online internalexamination results are released marks uploaded on the website within 3 weeks of completion of the</p>

last examination. All Fees are paid online in the bank. Likewise fees for University Examination are also remitted online.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

While revision and up gradation of the syllabi is done at the Hemchandracharya North Gujarat University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides orientation for the course to the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are adhered to, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. In some departments, bridge courses or supplementary courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged. Internal assessment is done transparently with examined scripts shown to students. Inter-personal skills are enhanced through Value Education

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Spoken English Classes Computer Course	---	20/07/2015	1	employability	Skill Development

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEEd	1. Peace Education 2. Vocational Guidance 3. Yoga for Holistic Health 4. Environmental	20/07/2015

**Education**

**1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year**

	Certificate	Diploma Course
Number of Students	0	0

**1.3 – Curriculum Enrichment**

**1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
1.Vyakhan mala 2.Night camp 3. Gandhi Budh 4. Shishak srujkta	20/07/2015	50
No file uploaded.		

**1.3.2 – Field Projects / Internships under taken during the year**

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship Social Awareness Camp Night Camp Village Visits Eco Club	50
<a href="#">View File</a>		

**1.4 – Feedback System**

**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

**1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)**

Feedback Obtained
Students `Feedback is obtained with the help of a structured questionnaire Feedback so obtained is analysed dimension wise. Teachers are provided with their respective feedback along with respective suggestions related to areas of improvement. Separate Feedback is also collected from alumni of the college. Their suggestions are closely analysed and recorded.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

**2.1.1 – Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

**2.2 – Catering to Student Diversity**

**2.2.1 – Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	50	0	2	0	2

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
5	5	21	2	2	5
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A student counsellor meets every student of the college and offers counseling to those seeking personal help. She also enables academic mentoring. Help by both college teachers and the counsellor is availed of by parents as well, depending upon the gravity of the need.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	2	1:16

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
7	2	5	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	0000	Principal (in-charge)	00
2016	00	Principal (in-charge)	00
2015	00	Assistant Professor	00
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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end examination

end/ year- end  
examination**No Data Entered/Not Applicable !!!**[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars, quizzes etc. Routine tests are given and open book tests are conducted and much appreciated by students as critical thinking and creativity come to the fore. Remedial instruction is given to slow learners and challenged students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, the HNGUniversity, Patan calendar is adhered to. In addition to this, an Academic College Calendar is prepared and printed which contains a list of all the interactive and innovative programmes to be conducted by the college, both at the faculty and student level. Detailed schedules with dates are given for MidTerm and Selection Examination. Students prepare for these examinations accordingly. Each member of the staff and student community receive a copy of the college calendar to enable them to plan for activities.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ddchoksibedcollege.vidyamandir.org/Home/Aboutus>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ddchoksibedcollege.vidyamandir.org/>**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative



practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Social Awareness Programme	college	2	50
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					



Total	0	0	0	0	0	0	0	0	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities

Expenditure incurred on maintenance of academic facilities

Assigned budget on physical facilities

Expenditure incurred on maintenance of physical facilities

No Data Entered/Not Applicable !!!

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To fulfill the emergency demands, individual system upgradation is carried out keeping in mind the need for update, deployment and maintenance of the computers in the institution. Hardware and Software maintenance of computers and accessories are done by Macktech Systems and Services through renewable Annual Maintenance Contract.

<http://ddchoksibedcollege.vidyamandir.org/>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme

Number of students

Amount in Rupees

No Data Entered/Not Applicable !!!

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme

Date of implementation

Number of students enrolled

Agencies involved

No Data Entered/Not Applicable !!!

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year

Name of the scheme

Number of benefited students for competitive examination

Number of benefited students by career counseling activities

Number of students who have passed in the comp. exam

Number of students placed

No Data Entered/Not Applicable !!!

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
14	11	60

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is very active and responsible for all student activities throughout the year. They also act as the liaison between the Principal, faculty and the student body as a whole. The Student President and Vice-President are

also members of the ICC. They sit in at meetings and their suggestionare given due consideration. The Student President and Vice-President also meet the Principal daily for 30 minutes to consider, evaluate, plan and conduct student and Society activities in college. These Council members present the annual report of the college on Annual Investiture and Awards Ceremony day. Society Staff Advisors along with Student Society President, Vice-President and Treasurer members discuss and dialogue all society activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

52

5.4.3 – Alumni contribution during the year (in Rupees) :

520

5.4.4 – Meetings/activities organized by Alumni Association :

The following services are being provided by the alumini association: • Academic Counseling Service • Career Guidance Service • Personal Guidance Service

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution is practicing decentralization and participative administration and management, through the delegation of authority and provides operational autonomy to the departments and various committees. Thus our institution has been practicing decentralized governance system. The principal holds regular Meetings with teaching and non-teaching staff and ensures the total participation of all concerned members. In the beginning of the every year various committees are formed, the responsibilities are assigned and Communicated to the faculty by either staff meetings or the notices. The institution provides operational autonomy to various committees and it also initiates the proposals for academic, administrative and developmental activities. These proposals are submitted to higher authorities for further action. The institution delegates authority and provides operational autonomy to the departments and thus it decentralizes governance system The college also promotes a culture of participative management The institution is practicing a culture of scientific participative management with the active participation of faculty members in the conduct of the regular activities of the college at various levels. The institution promotes system of participative management where in every stakeholder has the freedom to express their Opinions. . The Management is always open to discussion with the teaching and nonteaching staff which, in turn, encourages the involvement of the staff in the improvement of effectiveness and efficiency of the institutional process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Following the Syllabus and Curriculum of HNGU, Patan
Teaching and Learning	Assignment Seminars on current topics are assigned to students to cope up with current trend technology
Examination and Evaluation	College has its own academic calendar to cover and complete the syllabus.
Research and Development	Organizing faculty development programme to enhance educational and life skills of teacher educators
Library, ICT and Physical Infrastructure / Instrumentation	Our Library occupies a place of pride by providing a comfortable and user friendly environment that enables research, innovation in learning and reading
Human Resource Management	For the management of the student's affair, the college has a student's council whose elections are held every year
Industry Interaction / Collaboration	our institution has linkage with nearby schools in Palanpur
Admission of Students	Admission of the students based on the norms of NCTE and University Norms

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<b>No Data Entered/Not Applicable !!!</b>	

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>No Data Entered/Not Applicable !!!</b>		

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution is a government institution. Financial audit is conducted by Accountants General (AG), Gujarat, Government of Gujarat and the frequency of audit is once in three years
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt. of Gujarat	Yes	Trust
Administrative	Yes	Govt. of Gujarat	Yes	Trust

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute 24 of the total undergraduate students and 14 of the total postgraduate students of the college.
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6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution had communicated about the shortage of faculty members in college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Uploading of college data to the Management Information system (MIS) portal of MHRD, Govt. of India	03/02/2016	04/02/2016	04/02/2016	5
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community				
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>An awareness program was organized on Prohibited plastic 12/08/2015. Tree plantation Environment Awareness Rally Guest Lecture Organized For Environment Awareness Rally</p>
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**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Morning Reflection: To invoke the blessings of the Almighty, each day begins with a morning reflection/prayer over the public address system. The prayers are conducted by, both, faculty as well as students. Computer-Aided Education: All computers in the College are on Wi-Fi which makes it easier to transfer as well as access information. The students and staff are provided with free internet facilities to enhance Knowledge in their respective subjects. The Centre for Research and Computer- Assisted Library also aids the teachers in their research and teaching activities. 1 Cultural program: Cultural program such as Holi Milan Samaroh, Id Milan Samaroh, Navratri celebration, Rakshabandhan celebration in Vadhil vishantri grah, etc. are our best practice to generate brotherhood among the Trainee Students. 2 Support for the Students: Whenever and wherever students need moral and financial support, our effort is always being to provide them. 3 Good Educational Practices Followed: Each class is entrusted to one teacher who is freely accessible to all the students from the class for general guidance and for directing them to the specific Cell or program relevant to him/her. In addition, the College provides an individual teacher guardian to each student. The students and parents will approach the teacher guardian regularly. This interaction helps the overall growth and development of students. The college faculty attempts to diagnose different types of learners viz (1) Dependent learners who need direction, expertise and authority from the teacher. (2) Collaborative learners who interact with the teachers, collaborate and create a good learning environment and (3) Independent learners who need facilitation, expertise and delegation from the part of the teachers. The remedial and enrichment classes are also arranged based on these types of learners. 4 Submission of Committee Plans: The Committee Coordinators, at the beginning of the academic year, submit a plan of the activities to be conducted by their respective cells. Accordingly a calendar of events for each month is prepared. 5 Submission of Teaching Plans and Completion Report: The lecturers submit lecture plans year-wise and/or semester-wise giving due consideration to the syllabi, length of the chapters and number of teaching days available. At the end of the semester, a completion report is submitted. 6. Modern Teaching Aids: The faculty makes use of OHP's, LCD Projectors, films, etc. to make the learning process more interesting,

vibrant and meaningful. 7. Assessment of Teachers/Administrative Staff/Facilities by Students: In a prescribed Feedback form the students express their opinion of the faculty, office staff, library and other infrastructural facilities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Institution is distinct because all the initiatives which are of major importance come through three layers of Management system and different cells also. e-content automation of library, e-Library, LAN facilities, Wi-Fi Campus, Intercom mobilization, 24 four electricity, fully equipped laboratory are the features which make it more effective.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

Institution is anxious to prepare teachers more techno oriented and professionally skilled .